

**Auburn Housing Authority
Main Office
20 Great Falls Plaza
Auburn, Maine 04210**

MINUTES OF THE REGULAR MEETING HELD NOVEMBER 26, 2014

The regular meeting of Auburn Housing Authority was held at the Main Office, 20 Great Falls Plaza, Auburn, and was called to order by Chair Arthur Wing at 7:30 a.m.

ROLL CALL: PRESENT: Chair Arthur Wing, Vice Chair Richard Valcourt, Commissioners Gilda Berube, Judy Webber, Asmo Dol, Danelle Martel, Executive Director Richard S. Whiting, Assistant Director Marcia Huffman, Housing Programs Director Rick Porter, Maintenance Director Jason Lavoie, Senior Residential Property Manager Bruce Merrill, and Administrative Assistant Kelly Freitas

ABSENT: Daniel Curtis, Janice Callahan

MINUTES OF REGULAR MEETING HELD OCTOBER 29, 2014:

Commissioner Webber moved the minutes of the regular meeting held October 29, 2014, be accepted as presented, seconded by Commissioner Valcourt. All in Favor

REPORT OF THE EXECUTIVE DIRECTOR:

Rick discussed the proposed transportation center that the city council will be voting on next week. The new location of the transportation center will be northwest of the Auburn Esplanade, approximately 100 ft +/- closer than the current bus stop.

MONTHLY REPORTS: FINANCIAL, MAINTENANCE, RENTAL PROGRAMS, RESIDENTIAL PROPERTY MANAGEMENT, SOCIAL SERVICES

NEW BUSINESS:

1. Adopt Hostile Intruder Policy

Resolution # 3012

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Hostile Intruder Policy is hereby adopted as presented. Commissioner Berube moved the foregoing resolution, which was seconded by Commissioner Martel. All in favor.

AYES: 5 NAYS: 0

Berube
Martel
Webber
Valcourt
Dol

2. Approve Write-off's

Resolution # 3013

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Write-offs are hereby approved as presented. Commissioner Berube moved the foregoing resolution, which was seconded by Commissioner Dol. All in favor.

AYES: 5 NAYS: 0

Berube
Dol
Martel
Webber
Valcourt

3. Discuss Budget Assumptions

No Action Required / Consensus to Proceed as Indicated

4. Sign - On Letter re: Elderly Housing Bond Issue

Resolution # 3014

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that Sign - On Letter re: Elderly Housing Bond Issue is hereby authorized as presented. Commissioner Webber moved the foregoing resolution, which was seconded by Commissioner Dol. All in favor.

AYES: 5 NAYS: 0

Webber
Dol
Valcourt
Berube
Martel

5. Update on HUD-Policy re: Emergency Call Systems

No Action Required

6. Draft Meeting Schedule – 2015

No Action Required – Review again in December

7. Consider Janitorial Staffing Changes

Resolution # 3015

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Janitorial Staffing Changes are hereby authorized as requested. Commissioner Berube moved the foregoing resolution, which was seconded by Commissioner Webber. All in favor.

AYES: 5 NAYS: 0

Berube
Webber
Valcourt
Dol
Martel

8. Adopt Capital Fund Budgets Subject to Annual Plan Public Meeting

Resolution # 3016

BE IT RESOLVED by the Commissioners of Auburn Housing Authority that the Capital Fund Budgets Subject to Annual Plan Public Meeting are hereby authorized as requested. Commissioner Webber moved the foregoing resolution, which was seconded by Commissioner Dol. All in favor.

AYES: 5

NAYS: 0

Webber

Dol

Berube

Martel

Valcourt

ADJOURNMENT:

Commissioner Dol moved that the meeting be adjourned at 8:50 A.M., seconded by Commissioner Webber. All in favor.

Secretary